



## MARCH 2017 MONTHLY EMAIL

### THE NUCLEAR PROMISE – DECOMMISSIONING:

The Nuclear Industry has an initiative (The Nuclear Promise) to align with other utilities and drive changes in our processes.

Decommissioning guidance is an area in which we can help the industry by providing answers to many unknown questions specifically related to the capture of information for long-term storage.

Decommissioning not only affects power plants, there are several research reactors and government reactor sites also. This is an area utility and other nuclear sites (government/research reactors) have no in-depth knowledge.

A gap exists regarding guidance for records and information management.

As we all know, NIRMA is the nuclear industry's leader in Information Management. NIRMA is uniquely qualified to provide guidance to commercial and Department of Energy (DOE) facilities in the areas of quality records' programs, regulatory compliance activities, electronic records initiatives, document management technologies and knowledge management issues.

NIRMA provides individuals and their organizations with real and timely opportunities to:

- Influence industry direction and regulatory policy
- Collaborate with industry peers on industry best practices
- Contribute to resolution of emerging industry issues
- Develop ANSI Standards and other technical and management guidance documents that address evolving challenges in today's energy environment
- Develop and train Information Management Staff in Records Management, Document Control, and Information Management basics.

So what is NIRMA doing?

We are creating a Playbook on Decommissioning. We are gathering the existing guidance documents and have a team putting together this Playbook. We have several key players (ANI, Utilities) but there is plenty of room for more. We are just beginning so now is a great time to participate.

We are meeting via "Conference Go To Meeting" every two weeks and would love to have you join us.

The NIRMA Decommissioning Playbook will provide commercial and Department of Energy facilities guidance for the planning and implementation as it relates to information and records management

in the context of key phases involved in decommissioning an operational nuclear facility.

### *What do you know? What have you experienced?*

We need input from those plants experiencing decommissioning. There are lessons learned that can provide valuable guidance to the industry. What records should be tagged as decommissioning records? What ultimate retention is applied to these records? How are these records being identified? What do the staffing levels look like? What information systems are you using? What media are you storing or planning to store these records in? I am certain there are many more questions to be answered.

If you have information and/or experience in decommissioning and want to participate in developing guidance regarding Decommissioning, please contact Lona Smith, NIRMA Vice President at [lonaismith59@gmail.com](mailto:lonaismith59@gmail.com).

### RIMBU UPDATE:

Technical Guideline 23: The "What" Document is currently out for Board Review and was discussed in March at our Spring Meeting for status.

Technical Guideline 18: The Vendor Technical Information program document is currently out for NIRMA Membership review.

We are finalizing the reviews and updates to TG 11, 15, 16, 20, and 22 and will have updated status following the Spring Meeting.

RIMBU is currently seeking help from throughout the NIRMA organization on any experience in relation to Microfilming Records and Microfiche, as we have two technical guidelines up for reaffirmation this year and need to ensure the documents do not need any changes or updates. If you have experience in this area, please contact the Chris Boudreaux, RIMBU Director or Cynthia Maurer, Co-Director.

RIMBU Spring Meeting was held March 7-8, 2017 at TVA in Chattanooga, TN. We worked on finalization of current Technical Guideline reviews as well as the need for new standards documents for the industry around Decommissioning, New Build, Electronic Signature, and more. If you have questions about the meeting, please contact Chris Boudreaux, RIMBU Director at [cmboudreaux@stpegs.com](mailto:cmboudreaux@stpegs.com).

### NATIONAL ATOMIC TESTING MUSEUM:

This is an interest check for a trip (via bus) to the National Atomic Testing Museum in Las Vegas on Wednesday, 8/9/17, following the close of the NIRMA Conference. Any cost to members for museum entrance and transportation may depend on the number of people interested in taking the trip. If you are interested, please email Anita Beren at [asberen@yahoo.com](mailto:asberen@yahoo.com).



Respectfully,

Rebecca Wessman, 2017 NIRMA President

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